

Tooley Water District Board Meeting Agenda

Version 1.1 (updated 7/14/26).

Meeting Date: Wednesday, July 15, 2026 7:00pm

Location: Online via Microsoft Teams.

https://teams.microsoft.com/join/19%3ameeting_NDIkZTcxZTYtNzBIZC00MDkyLTg2NGQtMiQyZmViZmMxN2Rm%40thread.v2/0?context=%7b%22Tid%22%3a%2263870596-78a8-4ee2-93b9-de492e15c25f%22%2c%22Oid%22%3a%227710e67a-7223-411a-975f-b495630b89e5%22%7d

Type of meeting

Board Meeting

Chairperson

Bart Vervloet

Minute keeper

Debby Jones

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Item 1 - Approval of Board Meeting Agenda

Item 2 – Approval of Minutes

Tooley Water District June 17, 2026 Board Meeting Meeting held virtually

Present: Debby Jones, John Amery, Bart Vervloet, Chester Cable and Jason Clack

Guest: Bernie Yoo, Jessica Reyes, Katie Clack and Jovonne Lentz

John opened the meeting at 7:14 pm.

Item 1 - Approval of Agenda: John asked for approval of the June agenda. Debby made the motion to approve the agenda. Bart seconded. All approved. Motion carried.

Item 2 – Approval of Minutes: Bart asked for approval of the May minutes. Chester made the motion to approve the agenda. John seconded. All approved. Motion carried.

Item 3 – Public Input:

- Jovonne asked about water pressure in the upper loop. She shared communication between herself and an employee from Chenowith Irrigation when they were up working on the pressure issue. She asked regarding the status. John shared that the pressure tank in question had sprung a leak. John and Bart met and approved under the emergency to pressure a new pressure tank. Chenowith has been working on dialing in the pressure. Bart shared that he had spoken to Larry Russ, a retired board member, who shared that the pressure was higher than the new pump was able to match. The question also turned to when additional homes come back on line the pressure system would be tasked even more. Bart stated that the board would continue to work with Chenowith to come up with a solution. Jovonne also asked for the protocol for who and how to contact when they are having a water issue.
- Jessica asked about billing between Hiland and Chenowith.

Item 4 - Financial / Maintenance and Repair Reports:

Checking account balance	\$17,211.53
Money Market balance	\$71,252.87

- John provided an update on financials including checking and revenue transactions as well as profit and loss updates.

Item 5 – Discussion – Water Report

- Water loss figure was not provided. Due to the change in water system providers, the information was not available.
- In addition, John shared that meter at the pump house

Item 6 – Discussion – General System Updates:

- New Pressure tank for Pressure System – This discussion was covered during public input.
- Tooley water lines hit by local septic company – This occurred during work on Bart's property. This included waterlines that were not on our system map. Both lines have now been capped with a valve. Chenowith will continue to work on the issue.

- Customer letter – Bart will make the changes as requested by board members and get the letter out to delinquent customers.
- Debby suggested that an additional letter needs to go out to all customers updating them on the change of contractors and other new water district items including sending customers to the Tooley website.

Item 7 – Feasibility Study Award & Contract:

- John provided an update on the Oregon Business Development grant that the district received. AKS was the company chosen. The process is now in determining the final contract language. Bart shared his confidence in AKS due to their local knowledge of the district water situation.

Item 8– Discussion/Action – Transfer to Chenoweth as new water system operator for the Tooley Water District

- Chenoweth now has a credit card machine where they can take in Tooley Water Transactions via cc at the location.
- Chenoweth is working on getting their billing module working for Tooley.

Item 9 – New Business

- Debby offered to write a letter to all Tooley Water customers informing them of the updated contractor changes. John made a motion to authorize Debby to write a letter. Jason seconded. Motion carried.

Item 10 – Executive Session - The Tooley Water District Board moved into Executive Session at 8:00 pm pursuant to:

- **ORS 192.660(2)(f): To consider information or records that are exempt by law from public inspection**
- **ORS 192.660(2) (g): To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.**

Board came out of Executive Session at 8:35 pm

Item 11 – Discussion/Vote if required:

- Not items of discussion or vote required

Item 12– Public Comment

- No public comment

Item 13 – Next Meeting:

- Next board meeting is scheduled for Wednesday, July 15 at 7 pm

Meeting adjourned at 8:21 pm

Item 3 – Public Input

Up to 5 minutes per person will be allocated for public input.

Item 4 - Financial Reports – Mr. Amery

Copy of current account totals from Washington Federal Website

Screenshot from Washington Federal website on 7/14/26

Account Snapshot  			
Checking ↓	Current Balance	Available Balance	
Checking 	\$16,512.41	\$16,512.41	
Money Market ↓	Current Balance	Available Balance	
Money Market 	\$71,395.13	\$71,395.13	

Recent Savings Transactions

Data unavailable

Recent Checking Transactions

Data unavailable

Profit and Loss Budget vs. Actual

Data unavailable

Balance Sheet – Previous year comparison

Data unavailable

Income and Expense Graph – by Month

Data unavailable

Maintenance and Repairs – Details

Data unavailable
Data unavailable

Item 5 – Discussion – Water Report

March 2026

Gallons Pumped: 80,804

Gallons Sold: 39,431

Gallons Lost: 41,373

Water Loss: 51.20%

April 2026

Currently Unknown.

May 2026

Currently Unknown.

June 2026

Currently Unknown.

Item 6 – Discussion – General System Updates

- Pressure System – Failing Pumps
 1. Motor 10 HP - \$4,568.93
 2. Motor 7.5 HP – \$3,457.06
- Pressure System – Failing Pressure Tanks
 1. Bladder Tank - \$9k
 2. Hydromatic - \$6,613 – 5 yr warranty
 3. Custom Made - \$20k - \$30k

Item 7 – Discussion/Action – Feasibility Study Award & Contract

Discussion and potential action.

Item 8 – Discussion – Transfer to Chenoweth as new operator

Item 9 – New Business

Item 10 – Executive Session

Script Opening Executive Session

The Tooley Water District Board will now meet in executive session pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(g) and ORS 192.660(2)(i) and ORS 192.660(2)(j) and ORS 192.660(2)(n).

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

- ☐ ORS 192.660(2) (a) Employment of Public Officers, Employees & Agents
- ☐ ORS 192.660(2)(b) Discipline of Public Officers & Employees
- ☐ ORS 192.660(2)(d) Labor Negotiator Consultations
- ☐ ORS 192.660(2)(e) Real Property Transactions
- ☒ ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection
- ☒ ORS 192.660(2)(g) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- ☐ ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
- ☐ ORS 192.660(2)(i) To review and evaluate the employment-related performance of the Chief Executive Officer of any public body, a public officer, employee or staff member who does not request and open hearing.
- ☐ ORS 192.660(2)(j) Public Investments
- ☐ ORS 192.660(2)(m) Security Programs
- ☐ ORS 192.660(2)(n) To discuss information about review or approval of programs relating to the security of telecommunications systems

Item 11 – Vote on Items discussed in Executive Session if required.

Item 12 – Public Comment Time 2

Up to an additional 5 minutes per person will be allocated for Tooley Water District Members to make comments (after listening to the entire board meeting)

Item 13 – Discussion – Next Meeting

Next board meeting to take place on the third Wednesday. August 19th, 2026 at 7:00pm.

For virtual access contact johnamery@tooleywater.org or 541-340-0032.

Meeting Adjourned